

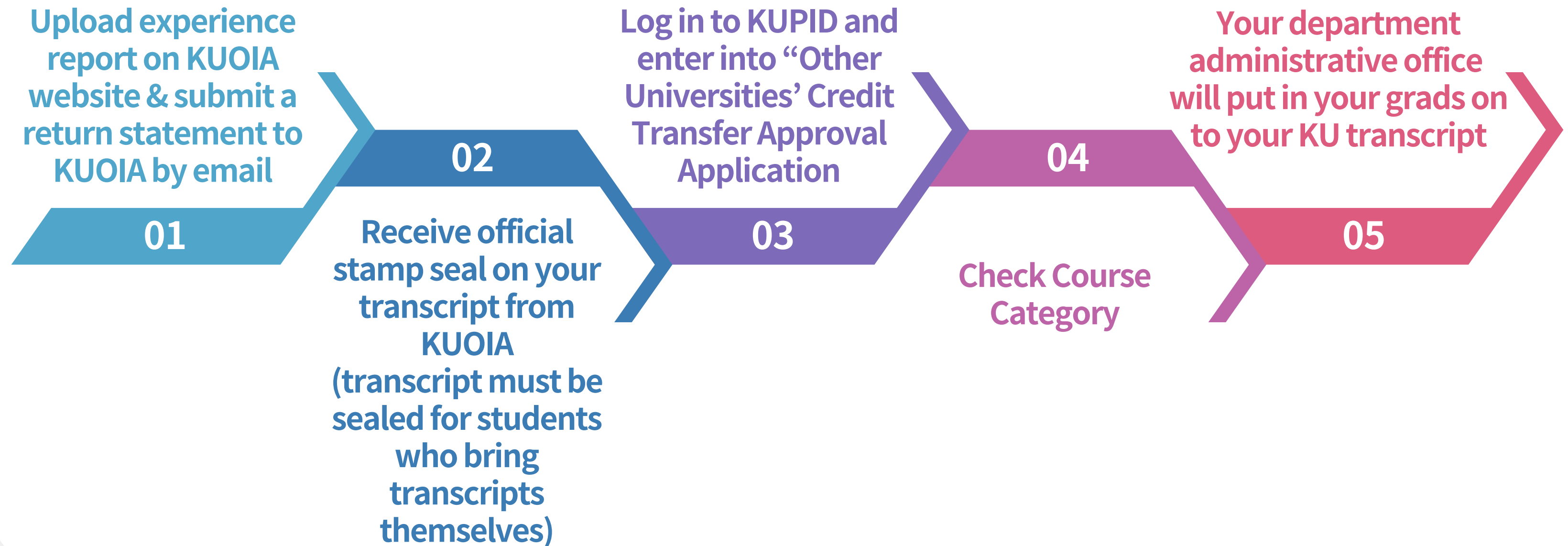
4. Credit Transfer



- Grades obtained from overseas universities will be indicated on students' transcripts, but not included in the calculation of the overall GPA
- All courses, except for the courses that received a grade of F or a failed subject (non-pass/pass conceded), must be approved by the school to receive credit
- Credit transfer process is only completed once and cannot be added or changed after the transfer.
- All students must do credit transfer approval process within 60 days of your return
- Passing on to the next grade is impossible until the credit transfer approval is completed
- All the authority for credit transfer approval is in the department you belong to. For any questions about the approval, contact the administrative office of your department

KOREA UNIVERSITY			College Second Major Department College					
Title of Course			Credits	Grade	Title of Course			
JAPAN AND EAST ASIA (Suh, Seung-won)			3.0	A				
ADVANCED ENGLISH(ENGLISH) (Wang Sung Soon)			3.0	A				
TNC : 18.0			GPA : 4.08					
2016 1ST SEMESTER SESSION (OVERSEAS) - ESP								
The University of Tokyo								
Topics in Linguistics(1)			1.8	B				
Introduction to Japanese Linguistics			1.8	C				
Topics in Japanese Linguistics(1)			1.8	B				
Lecture: Special Topics in the Language Sciences			1.8	A				
Japanese Intermediate-3 Listening(S1S2)			1.8	A				
Japanese Intermediate-3 Speaking(S1S2)			1.8	A				
TNC : 10.8			GPA : N/A					
Total Number of Credits : 118.8								
Grade Point Average : 4.00(Maximum 4.5)								
GPA(a 100-point scale) : 94.3								
** End of Record **								

4. Credit Transfer



4. Credit Transfer

1. Experience Report & Return Statement

- Upload experience report on KUOIA website
- Submit return statement to kuoia@korea.ac.kr by e-mail
- The format is on studyabroad.korea.ac.kr

2. Transcript & Official Stamp from KUOIA

- Transcripts are sent from the host university to KUOIA, and KUOIA notifies students of arrival by text or email
- Exception:
 - ① Transcript received directly by student: MUST be sealed (it will not be approved unless it is sealed)
 - ② Transcript able to check online: The original transcript will be checked together (KUOIA and student) online
- You can proceed with the Credit Transfer Approval Process after you receive your transcript with KUOIA official stamp

4. Credit Transfer

3. Submit Your Credit Transfer Application in KUPID

- portal.korea.ac.kr > 수업/성적 > 성적 > 타대학인정학점신청
- You should enter in all courses except for the courses that received a grade of F
- Enter the same name of the course as stated on your transcript
- To make changes after submission, contact your home department office and ask them to return your application to the pre-submission stage.

The screenshot shows the KUPID portal interface. At the top, there's a navigation bar with 'KOR' and 'ENG' tabs, and a user profile section. Below this, a main navigation menu has '수업·성적' (Courses & Grades) highlighted with a red box and a circled '1'. To the left, a sidebar menu lists various options, with '타대인정학점신청' (Transfer Credit Application) highlighted with a red box and a circled '2'. The main content area displays a grid of links for course-related actions, including '수강신청' (Course Registration) and '성적' (Grades). At the bottom, a red banner reads: ★KUPID 로그인 > 수업·성적 > 성적-타대인정학점신청

4. Credit Transfer

3. Submit Your Credit Transfer Application in KUPID

- Click the "Add" button

타대인정학점신청

타대인정학점신청

메뉴설명 | 학생이 타대(사업단)에서 취득한 성적에 대하여 인정학점 신청을 한다.

홈 수업·성적 성적 타대인정학점신청

타대교류정보

국내외구분
(프로그램)

교류국가

교류학기

교류대학

인정학점목록

+

추가

순번	취득년도/학기*	교과목영문명*	이수 학점*	인정 학점*	이수성적*	이수구분*	대체과목 인정*	강의계획안*	수정	삭제
조회된 내역이 없습니다.										

4. Credit Transfer

3. Submit Your Credit Transfer Application in KUPID

- Enter Course Details
 - Enter the course title.
 - Check course equivalency approval
 - recognized as an equivalent course.
 - Enter the credits (recognized credits and the grade earned).
 - Select the course category for credit recognition.
 - Upload the course syllabus.
 - Upload all required supporting documents under "Other Documents."

* Note: The course title, credits, and other information must exactly match your official transcript.

The screenshot displays the KUPID Credit Transfer Application interface, divided into two main panels: '과목상세' (Course Details) and '파일업로드' (File Upload).

과목상세 (Course Details):

- 과목상세:** Course title field.
- 취득년도:** Year of acquisition (2025).
- 취득학기:** Semester of acquisition (2학기).
- 교과목영문명:** Course title in English (Foundations of Education).
- 대체과목인정:** Check for course equivalence approval (checked).
- 이수학점:** Credits earned (6).
- 인정학점:** Recognized credits (4).
- 이수성적:** Grade earned (A+).
- 이수구분:** Course category (일반선택).
- 강의계획안:** Syllabus upload field.

파일업로드 (File Upload):

- 첨부파일:** File upload section with buttons for '일괄다운로드' (Batch Download), '추가' (Add), '삭제' (Delete), and '저장' (Save).
- 파일을 여기에 드래그하여 업로드하세요.** (Drag files here to upload).
- 파일명, 상태, 순번, 파일명, 파일사이즈, 미리보기** (File name, status, serial number, file name, file size, preview).
- ※ '파일명' 클릭 시 다운로드 됩니다.** (Clicking 'File name' will download the file).
- ※ 업로드당 최대 : 40.0MB** (Maximum upload size per file: 40.0MB).
- 닫기** (Close).

Buttons:

- 저장** (Save)
- 이전화면으로** (Previous screen)

For one-year study programs, enter the academic year and divide the study period into Semester 1 and Semester 2.

4. Credit Transfer

3. Submit Your Credit Transfer Application in KUPID

- Identifying the course type: General Electives, (minor/double major/dual degree)Major Electives,(minor/double major/dual degree)Major Required courses
 1. General Electives, Major Electives
 - Get approval by dean of the department of your major/minor/double major/dual degree
 - Major-related courses can be approved by the dean even if there are no similar courses at KU
 - Subjects unrelated to your major will be approved as General Elective
 - General Electives only add up to total credit
 2. Major Required courses
 - Courses can be replaced to Major Required Courses of Korea University only if they have the same number of credits or more to the corresponding courses in this school (with credit approval ration)
 - Major Required courses can be approved as main major, double major, convergence major, minor, major-related education (limited to subjects opened by each department), and cannot be approved as general elective course

4. Credit Transfer

3. Submit Your Credit Transfer Application in KUPID

- Attach original transcript, syllabus, and other required documents, then click Final Submit

인정학점목록

순번	취득년도/학기*	교과목명문명*	이수 학점*	인정 학점*	이수성적*	이수구분*	대체과목 인정*	강의계획안*	
1	2025학년도 2학기	Foundations of Education	6	4	A+	일반선택	Y	Foundations of Education 강의계획안.pdf	

총건수: [1]

성적증명서*

2025000000_성적증명서.pdf 

기타첨부파일



본인은 위와 같이 타대학에서 이수한 학점을 신청합니다.

신청인: (인)

4. Credit Transfer

4. Your Home Department Reviews and Approves the Credit Transfer

- Your transcript will be processed and your credits/grades will be recorded.
- If your grades have not been reflected after a reasonable period, please contact your Home Department Office.